

## **DISASTER RECOVERY: ASSOCIATE**

Help the Nation Recover from 2017's Hurricanes

Hagerty Consulting ([www.hagertyconsulting.com](http://www.hagertyconsulting.com)) is a well-respected, national emergency management consulting firm that is looking for exceptional new associates to join its hurricane recovery efforts. Ideal candidates will have strong core competencies (communication skills, logical thinking, attention to detail), the desire to make a difference by working with public sector clients, and an education in public policy, finance, accounting, economics, or related area. We are looking for consultants who can join the team immediately and commit to long-term recovery efforts.

### **JOB DESCRIPTION**

The multi-billion-dollar hurricane recovery effort will require consultants to:

- Help provide clients with policy guidance on eligible damages to claim and federal documentation requirements for grant development.
- Assist in the development of federal grant applications (e.g. project worksheets (PWs) to support disaster recovery projects.
- Review and provide quality control/quality assurance of all requested tasks.
- Assist in collecting and organizing data and conducting research to support technical, cost estimating, disaster recovery advisory and management services as needed.
- Assist in the management of a business development pipeline with focus on local and state level clients.

The consultant must be comfortable interacting directly with clients and must be prepared to operate in an intense, dynamic, challenging work environment and enjoy working in a team atmosphere but also able to deliver independently.

### **DESIRED QUALIFICATIONS**

- Minimum of a bachelor's degree
- Strong core competencies including: communication, logical thinking, attention to detail, and working on teams.
- Detail oriented and able to document/consolidate data from detailed source documentation (timesheets, equipment records, invoices, etc.)
- Ability to balance multiple assignments and actively manage competing priorities
- Ability to work well independently.
- Advanced skills with Microsoft Office software (Word, Excel, Access, PowerPoint) and a quick learner with new software applications
- Must be a U.S. citizen and be able to successfully complete a background and criminal history check.
- Must be local to affected areas, or willing to relocate to client site. Official travel may be authorized for candidates that meet client/firm requirements.

Those individuals who work best with Hagerty are self-starters, have strong core competencies (e.g., writing, analysis, oral communication, presentation, professionalism) and are comfortable

working in challenging environments with minimal oversight. Other needed attributes:

- Flexibility, integrity, teamwork, and an unwavering commitment to excellence in all endeavors.
- Interest in helping public sector agencies succeed.
- Ability to stay calm and poised under pressure and remain focused when working under tight deadlines.

This opportunity is open to candidates that desire either full-time employment with benefits or independent contract work paid at a competitive hourly rate. Must be eligible to work in the United States and be able to successfully complete a background and criminal history check.

Interested candidates should submit a cover letter (including salary expectation and geographic preference), and resume using the **Apply Now** button.

#### **EQUAL EMPLOYMENT OPPORTUNITY**

Hagerty Consulting, Inc. is fully committed to a strong equal opportunity program. As such, all qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, age, or disability. Hagerty Consulting does not unlawfully discriminate on the basis of any status or condition protected by applicable federal or state law.