

## **FEMA PUBLIC ASSISTANCE SPECIALISTS**

Help the Nation Recover from 2017's Hurricanes

Hagerty Consulting ([www.hagertyconsulting.com](http://www.hagertyconsulting.com)) is a well-respected, national emergency management consulting firm that is looking for exceptional people to join its hurricane recovery efforts. Ideal candidates will have past experience supporting the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program or have significant experience serving in professional disciplines incidental to disaster recover (Engineering, Capital Construction, Public Administration, etc.). We are looking for consultants who can join the team immediately and commit to long-term recovery efforts.

### **JOB DESCRIPTION**

The multi-billion-dollar Hurricane Harvey recovery effort will require consultants to:

- Evaluate the eligibility of disaster-related damages, facilities, work and costs as defined by the Robert T. Stafford Act and 44 CFR and other federal policy and doctrine.
- Develop Damage Descriptions, Scopes of Work and other products essential to the formulation of disaster recovery grants.
- Use past, seasoned experience in disaster recovery to provide consulting services
- Interface with stakeholders at various agencies and levels of government
- Support production of detailed, organized reports and reviews
- Develop and communicate processes and procedures and methodologies that streamline disaster recovery efforts.

The consultant must be comfortable interacting directly with clients, including senior managers and executives. Must be prepared to operate in an intense, dynamic, challenging work environment and be experienced working in a team atmosphere but also able to deliver independently.

### **DESIRED QUALIFICATIONS**

- Bachelor's or Master's degree preferably in Accounting, Public Policy, Public Administration, Business, Economics, Engineering, Architecture or related field
- Previous experience working with FEMA Public Assistance Program or long-term community recovery is helpful, but other qualified candidates will be considered
- Ability to work well independently
- Extraordinary attention to details; ability to process work accurately
- Strong proficiency in Microsoft Office Suite (Word, Excel, Access)
- Ability to work on many different deliverables and maintain composure and professionalism under deadline pressure
- Demonstrated ability to clearly communicate with managers, team members, clients, and stakeholders and do so with diplomacy and tact
- Flexibility to adopt to changing needs of client and project management team
- Must be local to affected areas, or willing to relocate to client site. Official travel may be authorized for candidates that meet client/firm requirements.

Those individuals who work best with Hagerty are self-starters, have strong core competencies (e.g., writing, analysis, oral communication, presentation, professionalism) and are comfortable working in challenging environments with minimal oversight. Other needed attributes:

- Flexibility, integrity, teamwork, and an unwavering commitment to excellence in all endeavors.
- Interest in helping public sector agencies succeed.
- Ability to stay calm and poised under pressure and remain focused when working under tight deadlines.

This opportunity is open to candidates that desire either full-time employment with benefits or independent contract work paid at a competitive hourly rate. Must be eligible to work in the United States and be able to successfully complete a background and criminal history check.

Interested candidates should submit a cover letter (including salary expectation and geographic preference), and resume using the **Apply Now** button.

#### **EQUAL EMPLOYMENT OPPORTUNITY**

Hagerty Consulting, Inc. is fully committed to a strong equal opportunity program. As such, all qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, age, or disability. Hagerty Consulting does not unlawfully discriminate on the basis of any status or condition protected by applicable federal or state law.