



Community Development Block Grant – Disaster Recovery

Hagerty Consulting, Inc., a professional services firm focused on helping clients prepare for and recover from disasters, seeks exceptional and accomplished individuals for entry level-to-mid-level consulting and financial analyst positions to serve on its Community Development Block Grant – Disaster Recovery (CDBG-DR) Team.

Staff will be supporting and managing U.S. Department of Housing and Urban Development (HUD) CDBG-DR and other HUD related federal housing and economic development programs. Specifically, we are seeking locally-based consultants in South Florida area with solid experience in the field that have prior experience on a CDBG-DR team.

The ideal candidate should have knowledge and/or experience with the following:

- Demonstrated track record for providing technical assistance to CDBG grantees and sub-recipients related to financial management and procurement, environmental review, rehabilitation or reconstruction of both single-family and multi-family housing, infrastructure projects, federal labor standards, acquisition and relocation, fair housing, and non-discrimination.
- Managed a HUD CDBG-DR program and or CDBG-DR projects in the areas of housing, infrastructure, or small business,
- Experience conducting monitoring and compliance visits, writing monitoring reports, overseeing corrective actions, and coordinating HUD monitoring visits.
- Expertise with CDBG-DR and Section 108 loan guarantee program design, administration, implementation, and monitoring.
- Experience developing grantee and sub-recipient risk assessments, compliance monitoring strategies, and guidebooks.
- Experience in assessing internal controls and identifying improper payments – conduct program and budget analysis of CDBG-DR funded activities within various CDBG-DR funded agencies.
- Proficient in the use of the Federal Disaster Recovery Grant Reporting (DRGR) system – initiating and monitoring CDBG activities and accomplishments, and completing the DRGR's Quarterly Performance Report.
- Develop and maintain databases containing agency programmatic and fiscal indicators for the CDBG-DR funds.
- Bilingual (English and Spanish) high fluency

EXPECTED QUALIFICATIONS:

- Bachelor Degree; Master Degree preferred.
- Experience in federal grant reporting, financial analysis, budget planning and management, or a related field.
- Advanced fiscal knowledge and skill that encompasses budget and program analysis, monitoring, expenditures, and grant reporting.
- Must be local to Florida or willing to relocate.

This position may be filled by a full time or part time employee, or Independent Contractor.

Compensation commensurate with experience will be considered.

Interested candidates should apply online at <http://hagertyconsulting.com/about-us/work-for-us/>

1. Select the job description for the position you want. (If it's this one, just scroll down.)
2. Click the 'Apply Now' button.
3. **Make sure to include a cover letter describing your qualifications and compensation requirements along with a current résumé.**
4. When you have completed the online application, click 'Submit.' Apply only once. Ignore any other job descriptions you may see.
5. Within a few minutes you will receive a pop up notice that says, 'Submission Received' to confirm your application has been processed successfully.

EQUAL EMPLOYMENT OPPORTUNITY

Hagerty Consulting, Inc. is fully committed to a strong equal opportunity program. Hagerty Consulting does not discriminate based on the following protected categories: Race, Color, Creed, Religion, National Origin, Ancestry, Age, Sex, Sexual Orientation, Gender Identity (transgender status), Domestic Partner Status, Marital Status, Disability, AIDS/HIV Status, Height, and/or Weight.