



## **Engineering, Architecture, Design, and Construction Management Specialists**

Hagerty Consulting, Inc. is a nationally recognized, comprehensive Homeland Security and Emergency Management firm. Our focus is on helping clients prepare for and recover from disasters. We are looking for engineers, architects, design and/or construction management specialists with professional experience in building design and construction conformity and compliance to join our New York City (NYC) Hurricane Sandy Recovery Project.

### **JOB DESCRIPTION:**

The selected candidate will assist in managing the development and implementation of federally funded recovery projects by working closely with NYC Agencies, designers, and construction teams to review design and construction solicitations, scopes of work, and construction change orders for large infrastructure projects (roads, wastewater treatment plants, etc.) Responsibilities of this position include, but are not limited to:

- Supporting municipal authorities at all levels of project design and construction conformity and compliance.
- Advising design and construction teams on contract document and invoice formatting for scope tracking requirements.
- Reviewing scope of work changes (e.g. code upgrades, hazard mitigation, change orders, etc.) for federal funding eligibility.
- Supporting the creation of eligibility justifications for scope of work revisions.
- Reconciling completed scopes of work to the funding source scope through coordination with NYC Agencies, Resident Engineers, and as-built drawings/field sketches.
- Attending project site visits and coordination meetings.

Candidates must be comfortable interacting directly with clients, senior managers, and executives. Must be prepared for intense, challenging work environment, and be experienced working in a team atmosphere, but also be able to deliver independently.

### **DESIRED QUALIFICATIONS:**

Ideal candidates should have:

- A minimum of five (5) years of proven experience in building design, project management, and/or cost estimating.
- Bachelor's degree in Engineering, Architecture, Construction Management, or related field. An advanced degree is preferred.
- A strong background in public works and infrastructure projects is desired.
- Familiarity with RS Means.
- Experience in contract development and administration.
- Experience with federally funded recovery projects.
- Strong interpersonal, written, and verbal communication, leadership, and negotiation skills.
- Strong core competencies in software applications (e.g. Microsoft Office Suite, QuickBase, and project management software).
- Flexibility, integrity, teamwork, and an unwavering commitment to excellence.

Candidates must be eligible to work in the United States uninterruptedly and are local or be willing to relocate to New York City. Please send **cover letter** describing your qualifications and a **current resume** to: <http://hagertyconsulting.com/about-us/work-for-us/>.

**Equal Employment Opportunity –**

Hagerty Consulting, Inc. is fully committed to a strong equal opportunity program. As such, all qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, age or disability. Hagerty Consulting does not unlawfully discriminate on the basis of any status or condition protected by applicable federal or state law.