



Community Development Block Grant – Disaster Recovery

Hagerty Consulting, Inc. is a nationally recognized, comprehensive Homeland Security and Emergency Management firm. Our focus is on helping clients prepare for and recover from disasters. We are looking for experienced candidates who have expertise with HUD CDBG-DR grants management sectors, such as: Housing, Infrastructure, Economic Development, Planning and Administration, Action Plan Writing, Unmet Needs Assessments, Davis Bacon Compliance, and so forth.

Candidates **must** have experience with the following:

- Expertise with CDBG-DR and Section 108 loan guarantee program design, administration, implementation, and monitoring.
- Demonstrated track record for providing technical assistance to CDBG grantees and sub-recipients related to financial management and procurement, environmental review, rehabilitation or reconstruction of both single-family and multi-family housing, home buyout program, infrastructure projects, federal labor standards, acquisition and relocation, fair housing, and non-discrimination.
- Experience developing grantee and sub-recipient risk assessments and compliance monitoring strategies and guidebooks.
- Experience conducting monitoring visits and writing monitoring reports, overseeing corrective actions, and coordinating HUD monitoring visits.
- Experience in assessing internal controls and identifying improper payments – conduct program and budget analysis of CDBG-DR funded activities within various CDBG-DR funded agencies.
- Proficient in the use of the Federal Disaster Recovery Grant Reporting (DRGR) system – initiating and monitoring CDBG activities and accomplishments, and completing the DRGR’s Quarterly Performance Report.
- Develop and maintain databases containing agency programmatic and fiscal indicators for the CDBG-DR funds.
- Setting up and managing Intake Centers onsite in impacted areas and developing eligibility operations.
- Experience in providing construction management services for disaster housing assistance.

EXPECTED QUALIFICATIONS:

- Bachelors or Master’s Degree.
- 3+ years of experience in federal grant reporting, financial analysis, budget planning and management, or a related field.

- Advanced fiscal knowledge and skill that encompasses budget and program analysis, compliance, rules, regulations, monitoring, expenditures, and grant reporting.

Candidates must be eligible to work in the United States uninterruptedly. Candidates must be prepared to relocation possibility and/or extensive travel to project sites. Staffing options are: full time or Independent Contractor. Interested candidates should apply online at <http://hagertyconsulting.com/about-us/work-for-us/> under Available Positions: CDBG-DR SPECIALIST

Equal Employment Opportunity

Hagerty Consulting, Inc. is fully committed to a strong equal opportunity program. As such, all qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, age or disability. Hagerty Consulting, Inc. does not unlawfully discriminate on the basis of any status or condition protected by applicable federal or state law.